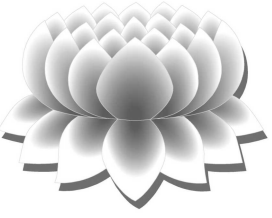


Deutsch	English	Related terms	Typical collocations/context
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schaffen = bewältigen	handle (v)	manage, do	I think I can handle it.
Termin > Geschäfts~	appointment (n)	deadline, date	I have an appointment at 4 p.m.
Thema > aktuelles ~	topic	issue (n)	This is the topic in the papers today.
Thema > Streit~	issue (n)	topic	This issue was raised in the meeting.
über > eine Rechnung ~	for	over	We are missing the invoice for € 882.-.
über > mehr als	over	more than, for	The cost will be over € 1,000.-.
überprüfen	check (v)	clarify, prove	I'll check it.
überwachen	monitor (v)	follow up on sth.	He'll monitor this.
verschieben	move back	put back, postpone	Can we move back the meeting?
verschieben	postpone	put back, move back	I'd like to postpone the conference.
Versehen	oversight	mistake, slip-up	It was an oversight.
vormerken > im Kalender ~	pencil in	reschedule, rearrange	I'll pencil this in.
vorrätig	in stock (adv)	stock, available	The product is in stock. We have it in stock.
vorverlegen	bring forward	put back, move back, postpone	Can you bring forward the order?
weiterleiten	forward (v)	pass on	I'll forward the e-mail at once.
weiterleiten	pass on sth. to sb.	forward (v)	I'll pass it on to him.
weiterverfolgen > etw. ~	follow up on sth.	trace sth.	I'll follow up on this.
wie versprochen	as promised	promise (v)	As promised we'll grant you a discount.
zahlen > bezahlen	pay (v)	settle an invoice, make payment	We've already paid for the goods.